Subject: **June 2011 Employer Monthly Update**

In this update:

1) **June 2011 MACR 'tip'.**
2) **Update on Social Security Number (SSN) sequence change.**
3) **EDX class dates for the remainder of 2011.**

1) **June 2011 MACR 'tip'.**

Now is a good time to correct payroll records for any part-time employees who worked or are expected to work 600 or more hours during 2011. Back out DTL2 wage code 02 records for part-time employees now expected to qualify for calendar year 2011, and re-submit those DTL2 records as wage code 01-Regular Wages with contributions calculated on the total subject salary. Correcting payroll records now will save you hours of work later.

Concurrent employment is available for review by using the following EDX report links:

1. "View Year-to-date Wage and Contribution Summary"
2. "Eligibility Reports"

Both links can be found on the employer EDX home page. Contact your ESC account representative if you need help or have questions.

2) **Update on Social Security Number (SSN) sequence change.**

The Social Security Administration (SSA) is changing their method for issuing Social Security Numbers (SSNs) effective mid-June 2011. The new method is called "Randomization" and adds numbers in the 600 (except 666), 700 and 800 series as the first three digits, or prefix, of future Social Security numbers. Consequently, SSNs will no longer indicate the state in which the number was issued, and 540 and 542 will no longer denote an Oregon SSN. EDX will accept the SSAs' new number series without program revisions, and employers should also ensure that their payroll systems will accept SSNs that have not traditionally been issued.

Employers may wish to re-examine the use of a temporary SSN as a "place holder" when reporting individuals, since that practice may now duplicate a newly-issued "randomized" SSN and result in a compromise of confidential individual information. Example: You've just hired an individual who was given a Social Security number with an 896 prefix. This Social Security number may conflict with a "place holder" social security number used by you, or another employer, when reporting another employee.

3) **EDX class dates for the remainder of 2011.**

EDX training class dates for the remainder of 2011 are now available for registration. EDX training for employers is offered concurrently at the PERS Tigard headquarters computer lab and through the internet on each training date. To review class content and

register for EDX training on a specific date, begin at the PERS employer webpage, www.oregon.gov/pers/emp/index.shtml then click on the "EDX Class Schedule and Registration" link under the "Employer Training & Education" heading. Please direct questions on EDX training availability to: pers-employer.info.services@state.or.us .
Your ESC account representative will not be able to help with EDX class registration.

Best regards,

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